



October 31, 2012

**ATTENTION PLEASE, ALL SOUTHSIDE
PEDIATRIC PARENTS AND PATIENTS**

Beginning October 31, 2012 there will be a processing fee of \$10.00 for the completion of FMLA paperwork. This fee must be *paid in full*, prior to the release of the completed document to the employee.

Completion of FMLA documents is not considered an insurance benefit, therefore the processing fee will not be submitted to your insurance.

The \$10.00 processing fee is required to be *paid in full*, prior to faxing FMLA documents.

thank you....